

July 18, 2012

**Elizabeth City Pasquotank County
Airport Authority Regular Session Minutes**

Directors

Chairman Jean-Pierre Miller

Joe Forbes

Wayne Perry

Orestes Gooden

Tony Stimatz

Exofficio

City Manager Rich Olson, Asst. County Manager Rodney Bunch, Mark Driver – USCG

Staff

Scott Hinton, Lindsay Lewis

Visitors

Jim Blankenship, Joe Mahalic, Anthony Sharp, Huan Huang, Dwayne Morrison

Call to Order

Chairman Miller called the regular session meeting to order at 6:00pm.

Approval of the Minutes

Dir. Gooden made the motion to approve the June regular session minutes. Dir. Stimatz seconded the motion, and the motion carried 4-0.

Financial Report

Dir. Forbes reviewed the financial report with the board. Mr. Hinton, upon direction of the boards review, is to research the airport tractor purchase and find where it should be captured in the financials.

Dir. Forbes made the motion to approve the financial report. Dir. Stimatz seconded the motion, and the motion carried 4-0.

Audit

Mr. Hinton reports the audit is underway and in speaking with Hollowell, should move fairly quickly this year.

Parking Lot Rehab

Mr. Hinton reports Talbert & Bright are waiting for the numbers to come back from Jimmy at Barnhill and the state is ok with not closing out the grant until the project is complete.

Strategic Planning

The board concurs to defer the planning sessions until the third week of September and have Steve Bright with Talbert & Bright attend.

Managers Report

Mr. Hinton speaks in reference to the Invenergy Project stating the Coast Guard, County, State, & Division of Aviation held a meeting on the topic. Mr. Driver speaks in reference to the meeting and gives background as to the project and the intentions. Mr. Driver states the Coast Guards stand is they are opposed to anything that would hinder operations, but if a middle ground can be reached they would entertain the idea; however that does not seem possible with what they are requesting. The Invenergy Company will need to go through the proper mitigation strategy and present a better working plan in order for it to work in accordance with operational needs.

Mr. Hinton is to provide a standalone statement on the Airport's stand on the issue for next meeting.

Storage/Hangar Rentals: Mr. Hinton states a lease has been signed with Telephonics and they have moved in to their portion of the t-hangar. The first set of prices for the roll up door came in at \$3,000; Mr. Hinton is still researching the best option.

Dir. Stimatz made the motion to go in to closed session for approval of the minutes and expansion and relocation of industry. Dir. Forbes seconded the motion, and the motion carried 4-0.

Regular session reconvened at 6:45pm.

Dir. Stimatz made the motion to adjourn the regular session meeting. Dir. Forbes seconded the motion, and the motion carried 4-0.

Regular session adjourned at 6:45pm

Submitted by recording secretary Lindsay Lewis

Chairman Jean-Pierre Miller_____

Secretary Orestes Gooden_____