

October 19, 2022
Elizabeth City Pasquotank County
Airport Authority Regular Session Minutes

Board Members

Chairman Steve Saunders Kirk Rivers Rodney Walton
Keith Teague Lloyd Griffin Colbert Respass Kuldeep Rawat

Exofficio

Interim City Manager Montique McClary, County Manager Sparty Hammet, USCG XO Dave McLoughlin

Staff

Airport Director Scott Hinton, Recording Secretary Lindsay Lewis

Visitors

Tim Gruebel – Parrish & Partners, Elton Stone (Remote) – ESCU Aviation Management, ESCU Aviation Management Students (Remote)

Call to Order – Chairman Saunders called the regular session meeting to order at 6:00pm.

Agenda – Member Rivers made the motion to approve the agenda with no closed session items. Member Griffin seconded the motion, and the motion carried 6-0.

Approval of the Minutes - Member Teague made the motion to approve the September 2022 regular session minutes as recorded. Member Rivers seconded the motion, and the motion carried 6-0.

Public Comments: None

Presentations: None

Treasurer's Report – Member Griffin reviewed the September financial statement with the board.

Member Griffin made the motion to approve the financial report as presented. Member Rawat seconded the motion, and the motion carried 6-0.

Manager's Report – Hinton provided the board a spreadsheet for September fuel sales for review.

Projects Update: Phase 2 Project – Hinton stated a project update meeting was held this afternoon and are still waiting on the pipe and casting materials to be delivered. The Light Plan has been reviewed and approval received from the Coast Guard. The End of Year project completion date has been moved to an April-May timeframe. With the schedule updated, we can start making the progress payments on the project.

SCIF: Hinton informed the board a request for an inflation adjustment to the 7.25million in funds may be closer to 10million if accepted and approved. The State has not released funds to the DOA yet, but the account is set-up and ready for when the funds are released. He also noted the design plan is still in place for the full asking amount of the potential funds.

First In Flight Festival: Hinton informs the board we have received nearly \$17,000 in donation funds for the event with lots of volunteers on board. Hinton will email the specifics for the schedule of events out to the board but there will be a 2:00 presentation for the Airports 50th Anniversary and the USCG ALC/Airstation's 75th Anniversary.

Board Comments – XO McLoughlin informs the board the 75th anniversary of ALC will be held Thursday, October 27th. He also states the award for Runway 1-19 is on track for June 2023.

County Manager Hammet informed the board they are working on a Broadband grant with StarLight that will support 10,300 locations in the County for 2023. The Land/Water Conservation Grant funds have also been received that will offset the truck pull site.

Member Rawat informed the board the NIFA Competitors left this week for their Chesapeake Competition. He also stated they are working on acquiring a SESNA 172 to add to the ECSU fleet.

Old Business – Inter-Local Agreement: Hinton stated the check has been delivered to the City and we have received theirs from the Airpark Account. David Pureza and Bill Morgan are working to change the deed information over to our name, then we can submit the paperwork for the sponsor transfer.

Chairman Saunders thanked Elton Stone and Students for their attendance this evening and adjourned the regular session meeting at 6:31pm.

Submitted by Recording Secretary Lindsay Lewis.

Chairman Steve Saunders _____
Secretary Keith Teague _____

