

**December 19, 2012**

**Elizabeth City Pasquotank County  
Airport Authority Regular Session Meeting**

**Directors**

Asst. Chairman Don Parks      Joe Forbes      Wayne Perry  
Orestes Gooden      Tony Stimatz

**Exofficio**

City Manager Rich Olson, Asst County Manager Rodney Bunch

**Staff**

Airport Manager Scott Hinton, Recording Secretary Lindsay Lewis

**Visitors**

Joseph Gural, Wayne Harris

**Call to Order**

Asst Chairman Parks called the regular session meeting to order at 6:00pm.

**Approval of the Minutes**

Dir. Stimatz made the motion to approve the November regular session minutes. Dir. Forbes seconded the motion, and the motion carried 4-0.

**Financial Report**

Dir. Forbes reviewed the October and November financial reports with the board.

Dir. Stimatz made the motion to approve the October and November financial report as presented. Dir. Forbes seconded the motion, and the motion carried 4-0.

**Audit**

Mr. Hinton informs the board the audit has been submitted to the LGC. Mr. Hinton states we are waiting to hear back, but the only findings are the normal segregation of duties, and the bridge loan.

## **Projects**

Mr. Hinton states Mr. Harris and he went to DC and had several meetings with Burr, Hogan, Butt, Price and others to discuss the Coast Guard community and economic value of staying located where it currently is. They were in support of our concerns and wrote a letter stating such.

## **Airport Safety Maintenance Agreement**

Mr. Hinton presents the five-year agreement that applies to the pavement areas. Mr. Hinton states nothing has changed from what we have had in the past, but does need an approval on the resolution.

### **Resolution of the Sponsor**

A motion was made by Dir Joseph Forbes

(Name and title)

and seconded by Dir Orestes  
ooden

(Name and title)

for the adoption of the following resolution, upon being put to a vote it was duly adopted:

THAT WHEREAS Elizabeth City-Pasquotank County Airport Authority (hereinafter referred

(Airport Owner)

to as "Sponsor") has requested the North Carolina Department of Transportation (hereinafter referred to as "Department") to provide and oversee safety improvements on the operational

surfaces of the Elizabeth City Regional Airport; and

WHEREAS, the Department has agreed to provide safety improvement services as defined in Paragraph 1 of this Agreement in accordance with the provisions of North Carolina General Statute 63.

NOW THEREFORE, BE IT AND IS HEREBY RESOLVED, that the Airport Manager

(Title of Official)

of the Sponsor be and he is hereby authorized and empowered to enter into an Agreement with

the Department, thereby binding the Sponsor to fulfillment of its obligation as incurred under this resolution and its Agreement with the Department.

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Dir. Forbes made the motion to approve the resolution, Dir. Gooden seconded the motion, and the motion carried 4-0.

**Contract Fuel**

Mr. Hinton states this was also discussed on the DC trip, and that Congressman Butterfield is going to do a congressional inquiry on the subject. Mr. Hinton states there will be no change in the fuel requirements; however we will get an answer either way this time. Mr. Hinton states the whole purpose of taking it to this level was the rules were changed midstream after we had made all the changes and investments necessary to meet the requirements. Mr. Hinton states if we had the government fuel contract, we would have no problem meeting the 50,000gal fuel requirement.

There are no closed session discussion items.

Dir. Stimatz made the motion to adjourn the regular session meeting. Dir. Gooden seconded the motion, and the motion carried 4-0.

Regular session adjourned at 6:35pm.

Submitted by recording secretary Lindsay Lewis

Chairman Jean-Pierre Miller\_\_\_\_\_

Secretary Orestes Gooden\_\_\_\_\_